Holiday Estates Maintenance Association
Board of Directors Meeting
July 23, 2009

Board Members

John Milner	President (absent)
Gregg Potter	Vice President
David Stoltz	Treasurer
Julie Allen	Secretary - Communications
Sandor Drobilisch	Director – Roads & Ditches
Jess Macias	Director – Architectural & Safety

Others Present

Tim Dillon	Access Association Services, Inc.
7 Homeowners	
Joan Fisher	Jackson Oaks HOA
Alan Thompson	Santa Clara Fire Safe Council

Item I Call to Order

The Board of Directors meeting was called to order by Vice President Gregg Potter at 7:00 p.m.

Item II Agenda Review

A motion was made, seconded and unanimously approved to accept the agenda as presented.

Item III Open Forum

Joan Fisher from the Jackson Oaks HOA was present to discuss inviting the Holiday Estates homeowners to a social event at the Jackson Oaks community. The event is a 70's theme party and although the details have not yet been worked out, Joan wanted to discuss with the board how best to invite the members at Holiday Estates. Gregg will follow up on the specifics with Joan.

Allan Thompson from Santa Clara Fire Safe Council was present to review the past two years chipping program with the board noting that using the contractor that the association recommended this year was $5,000.00 which was half the cost of the project the prior year. Allan explained that the chipping programs are funded with grants from various sources and commented that donations are solicited from communities like Holiday Estates to help fund these programs. Allan reported that over 220 homes participated in the program this year and approximately 18 satisfaction surveys had been returned. Dave Stoltz commented that a 10% donation would be appropriate.

Homeowner Lynn Potter reviewed the upcoming movie in the meadow and the plans for the community picnic. This year, Lynn had approval to discuss the committee plans with the association attorney to insure that the volunteers are covered by the association insurance. The volunteers for the committee are; Gregg Potter, Chair, Lynn Potter, Janice Schultz, Cyndi Danen, Bill Corbin, Roxy Corbin, Ginger Stetson, Einar Anderson, Karen Anderson, Lesley Allen and Marijke Hendricks.

Additional discussion ensued regarding the possibility of closing a section of the road to provide parking for the anticipated 200 guests. The board approved closure provided that a volunteer with the appropriate safety vest, coordinate traffic and parking during the event.

Item IV Consent Agenda

Motion made, seconded and carried to approve the Consent Agenda as follows:

a. Minutes of the May 21, 2009 Board of Directors meeting and Executive Session were reviewed and approved as submitted.
b. Work Order Summary unanimously approved as presented.
c. Correspondence unanimously approved as presented.

Item V Committee Reports

Financial Report – Dave Stoltz
Dave Stoltz gave a financial report for the period ending June 30, 2009. Additional discussion ensued regarding delinquent assessments, a motion was made, seconded and approved by a vote of four in favor one opposed to send any delinquent accounts over $600 to Allied Trustee Service for collection. The following accounts will be sent: 0321710SL, 104917110CH, 07817280CH, 11917285 CH 12917411H, 16517480H0, 16817500HO, 18317512H, 25217221Q25417241Q26217200Q, 27417350L, 34317525H, 36017570H, 4162831H, 42817850H, 43917825H, 473174610L, 48317361L, 49917211L.

Architectural – Jess Macias
Jess commented that there are no outstanding architectural requests.

Roads & Ditches – Sandor Drobilisch
Sandor reported that the recent asphalt repairs were completed however the sweeping of the roads after the slurry seal will be scheduled for next week.

The road committee recommends that the proposed road closure for the community picnic would be contingent upon a sign being placed notifying the residents of the road closure one week prior to picnic, and that the committee provide a volunteer to direct traffic during the hours that the road would be closed.

Communication – Julie Allen
Julie requested that the board members provide suggestions for items to be placed in the next newsletter. Suggestions from the board were to run an article about speeding and parking rules.

Beautification – Julie Allen
Julie suggested that several of the mailboxes along Raccoon Court are in disrepair and commented that she would volunteer to contact the post office in regards to installing a neighborhood or community mailbox if the owners agree.

Sewer & Annexation –John Milner
No report given on the sewer and annexation committee.

Item VI Action Items

Parking issues, three of the homeowner's present provided documentation to the Board of Directors in regards to alleged parking violations. Correspondence was provided from a homeowner on Raccoon Court with photo documentation of the neighbor parking within the easements on the roadway.

Management responded to the request and notified the owner of the violation. The owner responded to management's notification with photo documentation of 13 other vehicles throughout the community parked along the easements. Management responded noting that only two of the 13 vehicles were present during a sight inspection. The third homeowner commented that their vehicle was parked in the driveway on their property and should not have been tagged.

After a lengthy discussion management concluded that the vehicle tagged in the homeowners driveway was most likely in error.

The other two owners on Raccoon Ct. continue to dispute that the vehicles in question were parked on the easement versus the homeowners property. The owner in question admitted that she was in the process of widening the driveway to allow for parking the additional vehicles. The board suggested that this is an architectural committee issue and requested that the owner submit an architectural request defining the property and proposed improvements.

Item VII Next Meeting Date

The next board of directors meeting is scheduled for Thursday, September 17 2009, at 7:00 p.m. at the Ramada Inn.

Item VIII Adjournment

There being no further business before the Board of Directors, the meeting adjourned at 9:15 PM. to executive session to discuss collections issues and payment plan requests.